

SCHOFIELD BARRACKS

FACILITIES	LOCATION	OFFICE HOURS	PHONE #	DOCUMENTS	20131104
ACAP	SCH BKS BLDG 750 RM 136	M-F 0730-1600, except Th 1000-1600	655-1028	ID/ORDERS/CLEARING PAPERS. P/U ORIGINAL ACAP CHECKLIST	
ACS	SCH BKS BLDG 2091	M-F 0730-1630	655-4227	ID/ORDERS/CLEARING PAPERS	
AER	SCH BKS BLDG 647	M-F 0730-1630	655-0620	ID/ORDERS/CLEARING PAPERS	
BARRACKS	SCH BKS BLDG 586, 1546 TRIMBLE RD	24 HRS	655-1274	CALL 1ST TO SCHEDULE PRE-INSPECTION. ID/ORDERS/CLEARING	
CHILD & YOUTH SERVICE	SCH BKS BLDG 1283 (241 HEWITT ST) OR AMR BLDG 1782	M-F 0730-1700, WALK-IN 0730-1100 M-F 0800-1700, WALK-IN 0800-1100	655-5314/8380 833-5393	ID/ORDERS/CLEARING PAPERS. BRING WITHDRAWAL OR NON WITHDRAWAL FORM (IF APPLICABLE)	
MEDICAL OUT-PROCESSING- PLEASE START 2 WEEKS PRIOR TO FINAL DATE					
** PLEASE START RETIREMENT/ETS PHYSICALS MINIMUM 2 MONTHS PRIOR TO FINAL DATE					
SBHC TROOP IMMUNIZATION CLINIC	SBHC BLDG 679, IMMUNIZATIONS	M-F 0630-1200, 1245-1530, Th closes @ 1400	433-8800	ID/ORDER/CLEARING PAPERS. MUST HAVE "TMC" STAMP WHEN	
SBHC SOLDIER MEDICAL RECORDS	SBHC BLDG 679, SOLDIER MED RECORDS	M-TH 0700-1150, 1300-1545, FR 0900-1150, 1300-1505	433-8200	ID/ORDER/CLEARING PAPERS.	
SBHC FAMILY MEDICAL RECORDS	SBHC BLDG 676, FAMILY MED RECORDS	M-TH 0700-1150, 1300-1545, FR 0900-1150, 1300-1505	433-8447	** COMPLETED PERMISSION FORM, ID/ORDER/CLEARING PAPERS.	
BEHAVIORAL HEALTH CHECK	SBHC BLDG 679, IMMUNIZATIONS	TUES-1300-1600. FRI -0700-1200, 1300-1600	433-8800	ID/ORDER/CLEARING PAPERS.	
POST DEPLOYMENT HEALTH	SBHC BLDG 679, IMMUNIZATIONS	TUES-1300-1600. FRI -0700-1200, 1300-1600	433-8800	ID/ORDER/CLEARING PAPERS.	
TRICARE ENROLLMENT INFO	1-888-874-9378 ** Sponsor/Family Members are responsible to complete a TRICARE Region transfer or PCM change upon arrival at new duty locations				
SCHOFIELD DENTAL CLINIC	SCH BKS BLDG 660	M-F 0715-1615	433-6825	ID/ORDERS/CLEARING PAPERS. P/U DENTAL RECORDS	
CIF	SCH BKS BLDG 2070	M-Th 0900-1500, FRI 0900-1400	655-7154	BRING ID/ORDERS/UNIT COPY CIF RECORD	
EDUCATION OFFICE	SCH BKS BLDG 560 2ND FLOOR	M-F 0900-1645, Last business day closes at 1200 for Separating Soldiers	655-0800/0805	ID/ORDERS/CLEARING PAPERS. P/U EDUCATION RECORD	
HOUSING (Off post)	SCH BKS BLDG 950, 215 DUCK RD	M-F 0800- 1700	275-3800	ID/ORDERS/CLEARING PAPERS. MUST HAVE HHG P/U DATE AND FLT	
HOUSING (On post)	SEE YOUR COMMUNITY CENTER			ID/ORDERS/CLEARING PAPERS. MUST HAVE HHG P/U DATE AND FLT	
INSTALLATION PBO	EAST RANGE AREA BLDG 6041	M-F 0700-1630	656-1645	ID/ORDERS/CLEARING PAPERS. SGT AND ABOVE NEED TO CLEAR	
LIBRARY	SCH BKS BLDG 560 1ST FLOOR	M, T 1100-2000, W-Sat 1100-1800, Closed Sun	655-8002	ID/ORDERS/CLEARING PAPERS	
MIL PAY PROCESSING (PCS)	SCH BKS BLDG 750, RM 119	M,T,W,F 1300-1600, Closed Th	655-0094/0095	ID/ORDERS/CLEARING PAPERS, LEAVE FORM & FLT ITINERARY	
MIL. PAY PROCESSING/ ETS/RET	SCH BKS BLDG 750, RM 102	M,T,W,F 1300-1600, Closed Th	655-9100	PCS'ING SOLDIERS P/U FINANCE PACKET IF REQUESTED PRIOR ID/ORDERS/CLEARING PAPERS. MUST BE COMPLETELY CLEARED	
MWR	DFMWR WHEELER AAF BLDG 547, 350 EASTMAN RD	M-F 0800-1430	656-0129	ID/ORDERS/CLEARING PAPERS	
OUTDOOR REC CTR	SCH BKS 435 Ulrich Way Bldg 2110	Tues-Sat 0830-1730, Closed Sun/Mon	655-0143	ID/ORDERS/CLEARING PAPERS	
OUT PROCESSING CONTROL STATION	SCH BKS BLDG 750, RM 103	at final outprocessing appointment time	655-1272	EVERYTHING SIGNED OFF. SEE REMARKS #16 ON CLEARING PAPER	
PERSONNEL INFORMATION	SEE YOUR S-1			PICK UP YOUR MILITARY PERSONNEL FILE. MANDATORY FOR ALL DD93/SGLV IS UP TO DATE	
RESERVE COMPONENT CONSELOR	SCH BKS BLDG 690 RM 3A	M,Tues, Wed, Fri 0800-1600, Thurs 0800-1200 CLOSED FEDERAL AND TRAINING HOLIDAY	655-1561/6836	ID/ORDERS/CLEARING PAPERS/ESCORT (IF REQ'D). ETS AND AND CHAPTER ONLY	
DIV RETENTION (25TH ID SOLDIERS)	SCH BKS BLDG 585		655-0839		
SCHOFIELD BARRACKS POLICE	SCH BKS BLDG 3010 LYMAN RD	M-F 0900-1130, 1300-1600	655-4688	ID CARD/CLEARANCE PAPERS/SHIPPING DOCUMENTS	
SECURITY OFFICE (Div HQ Bldg)	DIVISION HQ BDG 580 RM 130 OPPOSITE SIDE OF THE FLAG POLE.	M-F 0900-1200, 1300-1630 CLOSEST ENTRANCE TO KOLEKOLE ST	655-6197	ID/ORDERS/CLEARING PAPERS(w/exception of MI and Signal will be cleared through your S-2)	
TRAINING AID CENTER (TASC)	SCH BKS BLDG R1052 895 MCMAHON RD	M-F 0730-1130/1230-1630	655-4424	ID/ORDERS/CLEARING PAPERS	
TRANSITION POINT	SCH BKS BLDG 750 RM 200	AS STATED ON ORDERS	655-0183/0181	NO SIGNATURE REQUIRED. ACCORDING TO YOUR ORDERS	
VETERINARY CLINIC	SCH BKS BLDG 934 DUCK RD	M-F 0800-1600, Closed last day of each month	655-5893/5889	ID/ORDERS/CLEARANCE PAPERS	